

Extended Day

- * The education part of the day is free during term time.
- * Breakfast and tea are included in the charges during term time and lunch is included during the holiday periods.
- * Places are all year round (48 weeks) not just term time. Your fees for the week will be different when the main school is closed, you will pay for the whole session.
- * The charges are fixed to take maximum benefit of the Tax Credit System.
- * Children are expected to attend the School every day during term time.

Charges below are for Extended Day during term time.
The education period of the day is free.

Morning Session 8 a.m. - 9.15 a.m.	Afternoon Session 3.15 p.m. - 6 p.m.	Morning and Afternoon Sessions	Full time Monday - Friday
£4.75	£10.45	£15.20	£76.00

Charges below are for when the main school is closed unless you have pre booked non attendance, then term time charges will apply.

Morning Session 8 a.m. - 1 p.m.	Afternoon Session 1 p.m. - 6 p.m.	All day 8 a.m. - 6 p.m.	Full time Monday - Friday
£19.00	£19.00	£38.00	£190.00

If you have two children attending the maximum full time place will be £320 but only if you are eligible for Working Tax Credit.

Charges are reviewed yearly.

Shelter 6 Up to 3's Provision

Rachel McMillan Nursery School and Children's Centre's up to threes provision is open 48 weeks a year from 8 a.m. to 6 p.m. We take children from the age of 3 months to the term after their 3rd birthday. Children then move into the main school where they remain until the term before they are 5. The under threes provision is available for working or studying parents within the designated wards in Greenwich.


Because of the government regulations, our systems for children aged over three and children under three are very different. There is a charge for children under three shown below which includes breakfast,

Morning Session 8 a.m. to 1 p.m.	Afternoon Session 1 p.m. to 6 p.m.	All day 8 a.m. to 6 p.m.	Full Time 8 a.m. to 6 p.m. Monday to Friday
£19.00	£19.00	£38.00	£190.00

- * The charges have been fixed to take maximum advantage of the Tax Credit System.
- * Children are expected to attend for a minimum of three core sessions. These could be three mornings or three afternoons or a day and a half, we will try and fit in with your needs.
- * **The maximum is every session Monday to Friday.**

If you are offered a place we will ask you to sign an Admission Agreement Form which states our terms and conditions. We will ask you to provide us with the following :-

- * Evidence of residence - benefit book, utility bill, tax demand, rent book with your name and address.
- * Evidence of which borough Council Tax is paid to.
- * Copy of your child's birth certificate.



**Rachel McMillan Nursery School
and Children's Centre**

**Up to 3's Provision and
Extended Day Information leaflet**

For more information please contact
Christine or Beverley on 020 8691 6973

School Closures

The under three provision is closed on

- * Public Bank holidays
- * 1 week at Easter
- * 2 weeks around the August Bank Holiday
- * 1 week at Christmas/New Year
- * 5 training days plus any additional days stipulated by the Department of Education and Skills.

Generally

A charge will be made for the 5 staff training days and Bank Holidays, however will be waived on any other days when we are unable to provide a service for the children. We also open at 10a.m. 6 times per year as we have whole centre meetings from 8.30a.m. to 10 a.m.

- * Charges are payable weekly/monthly in advance.
- * Non payment may result in the loss of the place.
- * Charges must still be paid when your child is absent through illness.
- * If you wish to terminate the place we require 4 weeks notice in writing. Charges will be payable for this period whether or not your child attends.

Failure to make an accurate or complete declaration may result in:

- * Immediate withdrawal of the place
- * Legal action in respect of any false or fraudulent information.
- * You will be asked to sign an Admission Agreement form which states the terms and conditions.

P.T.O. for Extended Day details.